

San Antonio Area HIV Health Services Planning Council

4801 NW Loop 410, Suite 111, San Antonio, TX 78229. 210-644-1362 FAX 210-702-6952



Notice of Public Meeting

Needs Assessment Committee AND
Comprehensive Planning/Continuum of Care Committee

Thursday, January 7, 2021

ZOOM Teleconferencing

<https://us02web.zoom.us/j/81089981982?pwd=cHowQS94dStDOE5NMm5JWnA2OTJNUT09>

9:00 a.m. – 11:00 a.m.

- I. **Call to Order, Rev. Dr. William Knight**
- II. **Welcome and Introductions**
- III. **Mission:** To create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.
- IV. **Approval of the Agenda**
(For Possible Action) The Chair may entertain a motion for possible action
- V. **Approval of the Needs Assessment minutes from December 3, 2020**
(For Possible Action) The Chair may entertain a motion for possible action
- VI. **Old Business Items:**
 - a. **Item:** Review of Service Standards.
(For Possible Action) The Chair may entertain a motion for possible action.
 - b. **Item:** Planning for Needs Assessment (Update).
(For Possible Action) The Chair may entertain a motion for possible action
- VII. **New Business Items:**
 - a. **Item:** Review progress and updates of the integrated plan.
(For Possible Action) The Chair may entertain a motion for possible action.
 - b. **Item:** Review scope of work and Planning Council Activity Timeline (PCAT).
(For Possible Action) The Chair may entertain a motion for possible action.
 - c. **Item:** Review and resolve parking lot items.
(For Possible Action) The Chair may entertain a motion for possible action.

For meeting information, please call, San Antonio Planning Council Support (888) 658.2224

This meeting is wheelchair accessible. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance.

VIII. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council’s legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the “Public Comment” sign-in sheet prior to the call to order.

IX. Next Meeting:

February 4, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
February 4, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
February 18, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
February 18, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
February 23, 2021	TBD	People’s Caucus	

X. Announcements

XI. Adjournment

Video/Telecommunication Conference Information:

Join Zoom Meeting:

<https://us02web.zoom.us/j/81089981982?pwd=cHowQS94dStDOE5NMm5JWnA2OTJNUT09>

Join Via Phone: 929-205-6099 Meeting ID: 810 8998 1982 Password: 141717

For meeting information, please call, San Antonio Planning Council Support (888) 658.2224

This meeting is wheelchair accessible. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance.

San Antonio Area HIV Health Services Planning Council



4801 NW Loop 410, Suite 111, San Antonio, TX 78229
 Planning Council Support Office: (888) 658.2224 Fax: (888) 894.2674

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.

COMMITTEE MINUTES
Needs Assessment Committee AND
Comprehensive Planning/Continuum of Care Committee
Thursday, December 3, 2020
ZOOM Teleconferencing
<https://us02web.zoom.us/j/85319326627?pwd=Rk1qQ0lvVThSRGhFNENwaG9SM0RvQT09>
9:00 a.m. – 11:00 a.m.

MEMBERS PRESENT		GUESTS PRESENT	
CHAIR – Rev. Dr. William Knight 📞			
Gregory Casillas 📞	Ronique Pleasant 📞		
Catherine Lemus 📞	Santiago Serrato 📞		
Enrique Flores 📞	David Valdivia - AB		
Loretta Holland - AB	Wayne Wientjes 📞	STAFF PRESENT	
Gavriel Gutierrez - AB	Jamie Zapata 📞	<i>Ryan White Grantee / Administrative Agent Staff</i>	
Michelle Mutchler 📞		Rhonda Andrew 📞	
		<i>Planning Council Support Staff</i>	
		T. Rodriguez-Schucker 📞	Deryk Jackson 📞

📞 - Via Phone/Zoom AB – Absent

Call to order	Rev. Dr. William Knight, Committee Chair, called the meeting to order at 9:06 am. A quorum, 9 of 12 members was established at 9:08 am.
Approval of the Agenda	Enrique Flores made a motion to approve the December 3, 2020 agenda as presented. Wayne Wientjes seconded the motion. A vote occurred by a call to the floor. The motion passed by unanimous vote. Yea: Gregory Casillas, Catherine Lemus, Enrique Flores, Michelle Mutchler, Ronique Pleasant, Santiago Seratto, Wayne Wientjes, Jamie Zapata Against: -none- Abstain: Rev.Dr.William Knight
Approval of the Needs Assessment Minutes from November 5, 2020	Gregory Casillas made a motion to approve the November 5, 2020 Needs Assessment/CPCC Committee minutes as written. Enrique Flores seconded the motion. A vote by a call to the floor. The motion passed by unanimous vote. Yea: Gregory Casillas, Catherine Lemus, Enrique Flores, Loretta Holland, Gavriel Gutierrez, Santiago Seratto, Wayne Wientjes Against: -none- Abstain: Rev.Dr.William Knight, Michelle Mutchler

OLD BUSINESS ITEMS		
ITEM A.	DISCUSSION/MOTION	ACTION
Review Progress and Updates of the Integrated Plan.	<p>R. Andrew from the Recipients office reviewed the RedCap Survey for the Integrated Plan Activities Report for 10/28/2020 to 11/30/2020. Four new records were reported on the RedCap survey.</p> <p>Committee members were encouraged to reach out to community organizations who are hosting events related to the integrated plan and ask them to report the activities on the RedCap survey.</p> <p><i>*Document provided in packets</i></p>	<p>Discussion Only. No Action</p>
ITEM B.	DISCUSSION/MOTION	ACTION
Review of Service Standards.	<p>The committee discussed that Texas Department of State Health Services (DSHS) is still in the process of updating the Part B services standards. Once they are in place the committee will review the updates and make recommendations for the Planning Council to consider adopting Part B services standards as Part A as parity in service delivery.</p>	<p>Discussion Only. No Action Tabled to January 7, 2021 meeting.</p>
ITEM C.	DISCUSSION/MOTION	ACTION
Planning for Needs Assessment.	<p>Planning Council Support gave an update on the needs assessment. The Kickoff date will be January 11, 2021. The survey will be available in both English and Spanish and will be incentivized with a \$25 food voucher card.</p> <p>Planning Council Support announced the budget reallocation for Planning Council refreshments to be moved to incentives for the needs assessment to encourage participation.</p>	<p>Discussion Only. No Action</p>
NEW BUSINESS ITEMS		
ITEM A.	DISCUSSION/MOTION	ACTION
Review Planning Council Activity Timeline.	<p>Planning Council Support staff reviewed the PCAT. The Committee discussed the activities on the PCAT and determined that committee is on track with the planned activities.</p>	<p>Discussion Only. No Action.</p>
ITEM B.	DISCUSSION/MOTION	ACTION

Review and resolve parking lot items.	There are no parking lot items for the NA/CPCC Committee	Discussion Only. No Action.
Public Comment		
Scheduling of Next Meeting	The next meeting is scheduled for January 7, 2021	
Adjournment	9:51 am	

**Comprehensive Planning and Continuum of Care:
RedCap Survey – Integrated Plan Activities Report**

Date range: 12/1/2020 to 12/31/2020

Section 1: Aggregate data

- 1 total record

Approximate age ranges for target population	
1	13-24
1	25-44
1	35-44
1	45-54
1	55-64
1	65+

Demographics that make up target population	
1	Youth age 13-24
1	Black
1	White
1	LatinX
1	American Indian
1	Asian
1	Other Ethnicity
1	Transgender
1	LGBTQ++

What the agency/program/event addresses	
1	Stigma
1	LGBTQ++ Health
1	Transgender Health (specifically)
1	Reduce the number of people who are unaware of their status
1	Sexual Health Education (including Pre-Exposure Prophylaxis-aka PrEP, condom usage)
1	Development/implementing outreach to encourage people to be tested or linked to medical care (HIV)

Section 2: Individual Records

Record 1: Trans Power SA-World AIDS Day Virtual Event		
Description of agency: Trans volunteers advocating for equal access to education, employment, healthcare and resources for trans people in San Antonio.	Target Age: 13+	Target demographics: Youth age 13-24, Black, White, LatinX, American Indian, Asian, Other, Transgender, LGBTQ
Event: World AIDS Day Event, November 29th on FB Live from 1-2 pm.		
Event provide testing; No; this was a virtual event	Incentives: gift card raffle	
Agency/Program/Event addresses: Stigma, LGBTQ++ Health, Reduce the number of people who are unaware of their status, Sexual Health Education, Development/implement outreach to encourage people to be tested or linked in medical care (HIV)		
Challenges for the event: Virtual events are a barrier to physical interaction, but we are able to reach more people who prefer not to attend in person events.		
Successes: We were able to share multiple resources and organizations available to the trans community in San Antonio.		

San Antonio TGA Planning Council Planning Council Activity Timeline (PCAT) 2021/22 Grant Year		5-Mar-21	1-Apr-21	6-May-21	3-Jun-21	1-Jul-21	5-Aug-21	2-Sep-21	7-Oct-21	4-Nov-21	2-Dec-21	6-Jan-22	3-Feb-22
NEEDS ASSESSMENT COMMITTEE	Review and resolve parking lot items	X	X	X	X		X	X	X	X	X	X	X
	Review of Needs Assessment outcomes and data	X	X	X	X								
	PSRA - Data presentation					X							
	Identification of data problems or gaps in data						X	X					
	Planning for Needs Assessments								X	X	X	X	X
	Review Scope of Work & Planning Council Activity Timelines (PCAT)										X	X	X
San Antonio TGA Planning Council Planning Council Activity Timeline (PCAT) 2021/22 Grant Year		5-Mar-21	1-Apr-21	6-May-21	3-Jun-21	1-Jul-21	5-Aug-21	2-Sep-21	7-Oct-21	4-Nov-21	2-Dec-21	6-Jan-22	3-Feb-22
COMPREHENSIVE PLANNING / CONTINUUM OF CARE COMMITTEE	Review and resolve parking lot items	X	X	X	X		X	X	X	X	X	X	X
	Review progress and updates of the integrated plan.	X	X	X	X		X	X	X	X	X	X	X
	PSRA - Review framework and meeting logistics for PSRA	X	X	X	X								
	PSRA - Identify datasets for PSRA	X	X	X	X								
	Review TGA Continuum of Care by Service Category		X	X	X								
	PSRA - Data presentation					X							
	PSRA - Review results and PSRA final report						X						
	Review of Annual Quality Improvement Plan							X	X	X	X		
	Review of Quality Assurance Site Visit Results									X	X	X	
	Review of Service Standards							X	X	X	X	X	X
	Review Scope of Work & Planning Council Activity Timelines (PCAT)										X	X	X



**San Antonio Ryan White Part A Planning Council
2021 - 2022 Meeting Schedule**

Prepared in compliance with Texas Government Code chapter 551
 Notice is hereby given to members of the Planning Council and the general public that the San Antonio TGA Ryan White Part A Planning Council will meet as listed below.

DAY	DATE	TIME	TYPE	LOCATION
Thursday	January 7, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	January 7, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	January 7, 2021	2:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	January 21, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	January 21, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	February 4, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	February 4, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	February 4, 2021	2:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	February 18, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	February 18, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	March 5, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	March 5, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	March 25, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	March 25, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	March 25, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing
Thursday	April 1, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	April 1, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	April 1, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	April 22, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	April 22, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	April 22, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing
Thursday	May 6, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	May 6, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	May 20, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	May 20, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	May 20, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing
Thursday	June 3, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	June 3, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	June 3, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	June 24, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	June 24, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	June 24, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing
Thursday	July 1, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	July 1, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	July 22, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	July 22, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	July 22, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing
Thursday	August 5, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	August 5, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	August 5, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	August 19, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	August 19, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	August 19, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing

Thursday	September 2, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	September 2, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	September 23, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	September 23, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	September 23, 2021	6:00 p.m.	People’s Caucus	Zoom Teleconferencing
Thursday	October 7, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	October 7, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	October 7, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	October 21, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	October 21, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	October 21, 2021	6:00 p.m.	People’s Caucus	Zoom Teleconferencing
Thursday	November 4, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	November 4, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	November 18, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	November 18, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	November 18, 2021	6:00 p.m.	People’s Caucus	Zoom Teleconferencing
Thursday	December 2, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	December 2, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	December 2, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	December 16, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	December 16, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	December 16, 2021	6:00 p.m.	People’s Caucus	Zoom Teleconferencing
Thursday	January 6, 2022	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	January 6, 2022	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	January 6, 2022	2:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	January 20, 2022	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	January 20, 2022	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	January 20, 2022	6:00 p.m.	People’s Caucus	Zoom Teleconferencing
Thursday	February 3, 2022	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	February 3, 2022	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	February 3, 2022	2:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	February 17, 2022	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	February 17, 2022	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	February 17, 2022	6:00 p.m.	People’s Caucus	Zoom Teleconferencing

NOTE: For meeting information, please call, San Antonio Planning Council Support (888) 658.2224. All meetings are wheelchair accessible. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance.

Persons with a disability may request a reasonable accommodation by contacting San Antonio Planning Council Support (888) 658.2224 or via email at Thomas@CollaborativeResearch.us or Deryk@CollaborativeResearch.us

Enrique Flores
Co-Chair, Planning Council

Carlos Carmona
Co-Chair, Planning Council