



NOTICE OF PUBLIC MEETING
Membership, Nominations and Elections Committee
Thursday, January 7, 2021
Zoom Teleconferencing

<https://us02web.zoom.us/j/84574617524?pwd=MENud2hZUWpUV0M5c01ITWlZWHpVUT09>

11:00 a.m. – 12:00 p.m.

- I. **Call to Order, Wayne Wientjes, Chair**
- II. **Welcome and Introductions.**
- III. **Approval of the Agenda.**
(For Possible Action) The Chair may entertain a motion for possible action
- IV. **Approval of the Minutes from November 5, 2020.**
(For Possible Action) The Chair may entertain a motion for possible action
- V. **Old Business Items**
 - A. **Item:** Review the 2020 Planning Council Activity Timeline.
(For Possible Action) The Chair may entertain a motion for possible action.
- VI. **New Business Items**
 - A. **Item:** Review and Manage Planning Council Training.
(For Possible Action) The Chair may entertain a motion for possible action.
 - B. **Item:** Review of Planning Membership Application for Catherine Lemus.
(For Possible Action) The Chair may entertain a motion for possible action.
 - C. **Item:** Review and Certify Special Election Results for Co-Chair.
(For Possible Action) The Chair may entertain a motion for possible action.
 - D. **Item:** Review and Manage Nominations Process for Co-Chair elections in February and March 2021.
(For Possible Action) The Chair may entertain a motion for possible action.
 - E. **Item:** Review and Manage Committee Scope of Work and PCAT for 2021/22.
(For Possible Action) The Chair may entertain a motion for possible action.
 - F. **Item:** Review and Manager New Member Orientation for Catherine Lemus and Joe Clower.
(For Possible Action) The Chair may entertain a motion for possible action.

For meeting information, please call, San Antonio Planning Council Support (888) 658.2224

This meeting is wheelchair accessible. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance.

VII. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council’s legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the “Public Comment” sign-in sheet prior to the call to order.

VIII. Scheduling of Next Meeting:

February 4, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
February 4, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
February 18, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
February 18, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
February 23, 2021	TBD	People’s Caucus	

IX. Announcements

X. Adjournment

Mission: to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.

Video/Telecommunication Conference Information:

Join Zoom Meeting:

<https://us02web.zoom.us/j/84574617524?pwd=MENud2hZUWpUV0M5c01lTWlZWHpVUT09>

Join Via Phone: 929-205-6099 Meeting ID: 845 7461 7524 Password: 587192

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San Antonio Area HIV Health Services Planning Council



4801 NW Loop 410, Suite 111, San Antonio, TX 78229
 Planning Council Support Office: (888) 658.2224 Fax: (888) 894.2674

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.

COMMITTEE MINUTES of the Membership, Nominations and Elections Committee Thursday, November 5, 2020

Zoom Teleconferencing

<https://us02web.zoom.us/j/84574617524?pwd=MENud2hZUWpUV0M5c01ITWlZWHpVUT09>

11:00 a.m. – 12:00 p.m.

MEMBER ATTENDANCE		OTHERS PRESENT	
CHAIR – Wayne Wientjes 📞			
Santiago Serrato 📞			
Morjorie White – Absent			
Charles Whitehead 📞		STAFF PRESENT	
Enrique Flores 📞		<i>Ryan White Grantee / Administrative Agent Staff</i>	
		<i>Planning Council Staff</i>	
		📞 T. Rodriguez-Schucker	
Call to order			
	Wayne Wientjes, called the meeting to order at 11:04 am. A quorum 4 of 5 members was established at 11:05 am.		
Approval of the Agenda			
	Charles Whitehead made a motion to approve the November 5, 2020 agenda as presented. Enrique Flores seconded the motion. A vote occurred by a call to the floor. The motion passed by unanimous vote. Yea: Santiago Serrato, Charles Whitehead, Enrique Flores Against: -none- Abstain: Wayne Wientjes		
Approval of the Minutes: September 3, 2020			
	Santiago Serrato made a motion to approve the September 3, 2020 meeting minutes as presented. Charles Whitehead seconded the motion. A vote occurred by a call to the floor. The motion passed by unanimous vote. Yea: Santiago Serrato, Charles Whitehead, Enrique Flores Against: -none- Abstain: Wayne Wientjes		

OLD BUSINESS ITEMS		
ITEM A.	DISCUSSION/MOTION	ACTION
Review Planning Council Activity Timeline (PCAT)	The committee reviewed the PCAT for alignment with agenda activities. The Committee determined that the MNE committee is on task with the scope of work for the 2020/21 grant year.	Discussion Only. No Action.
NEW BUSINESS ITEMS		
ITEM A.	DISCUSSION/MOTION	ACTION
Review and Manage Planning Council Training	<p>The committee discussed the training topic for the November Planning Council Meeting. The training will be the Epidemiological profile for the SATGA along with the continuums of care for the SATGA and HSDA historically.</p> <p>The committee discussed the training topic for the December Planning Council Meeting. The training will be the Ending the HIV Epidemic initiatives in the TGA and HSDA. John Sapero from Collaborative Research will present high level data on EHE initiatives like GoLowSA and project B.R.A.V.E.</p>	Discussion Only. No Action.
ITEM B.	DISCUSSION/MOTION	ACTION
Review of Planning Membership Application for Catherine Lemus	<p>The committee reviewed the application for Catherine Lemus. Members requested that Planning Council support staff present the application submitted.</p> <p>Catherine Lemus application was submitted to replace Raquel Deans. Catherine Lemus would fulfill the Part C Program Representation on the Planning Council.</p>	<p>MOTION PASSED</p> <p>Motion: Charles Whitehead Second: Santiago Serrato</p> <p>In Favor: Santiago Serrato Charles Whitehead Enrique Flores</p> <p>AGAINST: None</p> <p>Abstain: Wayne Wientjes</p>
ITEM C.	DISCUSSION/MOTION	ACTION
Review of Planning Membership Application for Joe Clower	The committee reviewed the application for Joe Clower. Members requested that Planning	<p>MOTION PASSED</p> <p>Motion: Charles Whitehead Second:</p>

	<p>Council support staff present the application submitted.</p> <p>Joe Clower application was submitted to fulfill the affected communities position on the Planning Council.</p> <p>Members discussed Mr. Clower’s volunteer activities and initiatives in the community as support for the appointment to the Planning Council</p>	<p>Santiago Serrato</p> <p>In Favor: Santiago Serrato Charles Whitehead Enrique Flores</p> <p>AGAINST: None</p> <p>Abstain: Wayne Wientjes</p>
ITEM D.	DISCUSSION/MOTION	ACTION
<p>Review of Resignation of Carlos Carmona.</p>	<p>The committee reviewed the resignation of Carlos Carmona from the Planning Council.</p> <p>Members discussed their remorse for the resignation of Carlos Carmona. It was noted that member would regretfully accept the resignation.</p>	<p>MOTION PASSED</p> <p>Motion: Santiago Serrato Second: Charles Whitehead</p> <p>In Favor: Santiago Serrato Charles Whitehead Enrique Flores</p> <p>AGAINST: None</p> <p>Abstain: Wayne Wientjes</p>
ITEM E.	DISCUSSION/MOTION	ACTION
<p>Review of Bylaws for Co-Chair vacancy.</p>	<p>The committee discussed the need for a special election of the co-chair position to replace Carlos Carmona. The committee designed the following process for the special election:</p> <p>November meeting – Nomination prior to the Planning Council meeting utilizing the SurveyMonkey platform. This would allow for tracking of members nominations to ensure only members are nominating for co-chair.</p> <p>December meeting – Planning Council members will receive a secret ballot utilizing the SurveyMonkey platform to vote for the co-chair position.</p>	<p>MOTION PASSED</p> <p>Motion: Santiago Serrato Second: Charles Whitehead</p> <p>In Favor: Santiago Serrato Charles Whitehead Enrique Flores</p> <p>AGAINST: None</p> <p>Abstain: Wayne Wientjes</p>

	The committee will certify the vote at the January 7, 2021 meeting.	
Public Comment	No Public Comment	
Scheduling of Next Meeting	The next meeting is November 5, 2020 @ 11:00am via Zoom.	
Adjournment	The meeting was adjourned at 11:53 am	



**San Antonio Ryan White Part A Planning Council
2021 - 2022 Meeting Schedule**

Prepared in compliance with Texas Government Code chapter 551

Notice is hereby given to members of the Planning Council and the general public that the San Antonio TGA Ryan White Part A Planning Council will meet as listed below.

DAY	DATE	TIME	TYPE	LOCATION
Thursday	January 7, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	January 7, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	January 7, 2021	2:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	January 21, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	January 21, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	February 4, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	February 4, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	February 4, 2021	2:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	February 18, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	February 18, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	March 5, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	March 5, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	March 25, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	March 25, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	March 25, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing
Thursday	April 1, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	April 1, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	April 1, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	April 22, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	April 22, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	April 22, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing
Thursday	May 6, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	May 6, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	May 20, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	May 20, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	May 20, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing
Thursday	June 3, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	June 3, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	June 3, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	June 24, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	June 24, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	June 24, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing
Thursday	July 1, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	July 1, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	July 22, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	July 22, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	July 22, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing
Thursday	August 5, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	August 5, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	August 5, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	August 19, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	August 19, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	August 19, 2021	6:00 p.m.	People's Caucus	Zoom Teleconferencing

Thursday	September 2, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	September 2, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	September 23, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	September 23, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	September 23, 2021	6:00 p.m.	People’s Caucus	Zoom Teleconferencing
Thursday	October 7, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	October 7, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	October 7, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	October 21, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	October 21, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	October 21, 2021	6:00 p.m.	People’s Caucus	Zoom Teleconferencing
Thursday	November 4, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	November 4, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	November 18, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	November 18, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	November 18, 2021	6:00 p.m.	People’s Caucus	Zoom Teleconferencing
Thursday	December 2, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	December 2, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	December 2, 2021	1:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	December 16, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	December 16, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	December 16, 2021	6:00 p.m.	People’s Caucus	Zoom Teleconferencing
Thursday	January 6, 2022	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	January 6, 2022	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	January 6, 2022	2:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	January 20, 2022	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	January 20, 2022	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	January 20, 2022	6:00 p.m.	People’s Caucus	Zoom Teleconferencing
Thursday	February 3, 2022	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
Thursday	February 3, 2022	11:00 a.m.	MNE Committee	Zoom Teleconferencing
Thursday	February 3, 2022	2:00 p.m.	Ad-hoc Website Committee	Zoom Teleconferencing
Thursday	February 17, 2022	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
Thursday	February 17, 2022	12:30 p.m.	Planning Council	Zoom Teleconferencing
Thursday	February 17, 2022	6:00 p.m.	People’s Caucus	Zoom Teleconferencing

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Persons with a disability may request a reasonable accommodation by contacting San Antonio Planning Council Support (888) 658.2224 or via email at Thomas@CollaborativeResearch.us or Deryk@CollaborativeResearch.us

Enrique Flores
Co-Chair, Planning Council

Carlos Carmona
Co-Chair, Planning Council