

San Antonio Area HIV Health Services Planning Council

4801 NW Loop 410, Suite 111, San Antonio, TX 78229. 210-644-1362 FAX 210-702-6952



Notice of Public Meeting

Needs Assessment Committee AND
Comprehensive Planning/Continuum of Care Committee

Thursday, December 3, 2020

ZOOM Teleconferencing

<https://us02web.zoom.us/j/85319326627?pwd=Rk1qQ0lvVThSRGhFNENwaG9SM0RvQT09>

9:00 a.m. – 11:00 a.m.

- I. **Call to Order, Rev. Dr. William Knight**
- II. **Welcome and Introductions**
- III. **Mission:** To create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to people living with or affected by HIV.
- IV. **Approval of the Agenda**
(For Possible Action) The Chair may entertain a motion for possible action
- V. **Approval of the Needs Assessment minutes from November 5, 2020**
(For Possible Action) The Chair may entertain a motion for possible action
- VI. **Old Business Items:**
 - a. **Item:** Review progress and updates of the integrated plan.
(For Possible Action) The Chair may entertain a motion for possible action.
 - b. **Item:** Review of Service Standards.
(For Possible Action) The Chair may entertain a motion for possible action.
 - c. **Item:** Planning for Needs Assessment.
(For Possible Action) The Chair may entertain a motion for possible action
 - d. **Item:** Review of Annual Quality Improvement Plan.
(For Possible Action) The Chair may entertain a motion for possible action.

For meeting information, please call, San Antonio Planning Council Support (888) 658.2224

This meeting is wheelchair accessible. Accessible parking spaces are also available. Interpreters for the deaf must be requested forty-eight (48) hours prior to the meeting by calling (210) 358-3215 or by calling Texas Relay at 7-1-1 for assistance.

VII. New Business Items:

- a. **Item:** Review and resolve parking lot items.
(For Possible Action) The Chair may entertain a motion for possible action.

VIII. Public Comment

Note: This part of the agenda is designed to provide Non-Planning Council members the opportunity to address the Planning Council and its Committees with issues related to the Council's legislative mandates as stated in the re-authorized Ryan White HIV/AIDS Treatment Modernization Act. Fifteen (15) minutes of time will be set aside for public comment at each meeting. No speaker will be allowed more than five (5) minutes, and depending on the number of speakers, the amount of time allocated per speaker may be less than five (5) minutes. Persons wishing to provide comments may do so by signing up on the "Public Comment" sign-in sheet prior to the call to order.

IX. Next Meeting:

December 3, 2020	10:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
December 3, 2020	1:00 p.m.	Ad-Hoc Website Committee	Zoom Teleconferencing
December 17, 2020	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
December 17, 2020	12:30 p.m.	Planning Council	Zoom Teleconferencing
January 7, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
January 7, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
January 21, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
January 21, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
January 26, 2021	TBD	People's Caucus	
February 4, 2021	9:00 a.m.	Needs Assessment & CPCC	Zoom Teleconferencing
February 4, 2021	11:00 a.m.	MNE Committee	Zoom Teleconferencing
February 18, 2021	10:00 a.m.	Executive Committee & FMRA	Zoom Teleconferencing
February 18, 2021	12:30 p.m.	Planning Council	Zoom Teleconferencing
February 23, 2021	TBD	People's Caucus	

X. Announcements

XI. Adjournment

Video/Telecommunication Conference Information:

Join Zoom Meeting:

<https://us02web.zoom.us/j/85319326627?pwd=Rk1qQ0lvVThSRGhFNENwaG9SM0RvQT09>

Join Via Phone: 929-205-6099 Meeting ID: 853 1932 6627 Password: 257341

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San Antonio Area HIV Health Services Planning Council



4801 NW Loop 410, Suite 111, San Antonio, TX 78229
 Planning Council Support Office: (888) 658.2224 Fax: (888) 894.2674

The San Antonio Area HIV Health Services Planning Council's mission is to create a broad-based community response to the HIV epidemic affecting people within the Transitional Grant Area and to ensure the availability and coordination of high quality, comprehensive health and social services to individuals infected with or affected by HIV.

COMMITTEE MINUTES
Needs Assessment Committee AND
Comprehensive Planning/Continuum of Care Committee
Thursday, November 5, 2020
ZOOM Teleconferencing
<https://us02web.zoom.us/j/85319326627?pwd=Rk1qQ0lvVThSRGhFNENwaG9SM0RvQT09>
9:00 a.m. – 11:00 a.m.

MEMBERS PRESENT		GUESTS PRESENT	
CHAIR – Rev. Dr. William Knight ☎			
Gregory Casillas ☎	Ronique Pleasant ☎		
Catherine Lemus ☎	Santiago Serrato ☎		
Enrique Flores ☎	David Valdivia - AB		
Loretta Holland - AB	Wayne Wientjes ☎	STAFF PRESENT	
Gavriel Gutierrez ☎	Jamie Zapata - AB	<i>Ryan White Grantee / Administrative Agent Staff</i>	
Michelle Mutchler - AB		M.K. Mitchell ☎	Rhonda Andrew ☎
		<i>Planning Council Support Staff</i>	
		T. Rodriguez-Schucker ☎	Deryk Jackson ☎

☎ - Via Phone/Zoom AB – Absent

Call to order	Rev. Dr. William Knight, Committee Chair, called the meeting to order at 9:03 am
Approval of the Agenda	<p>Enrique Flores made a motion to approve the November 5, 2020 agenda as presented. Santiago Serrato seconded the motion. A vote occurred by roll call vote. The motion passed by unanimous vote.</p> <p>Yea: Greg Casillas, Catherine Lemus, Enrique Flores, Loretta Holland, Gavriel Gutierrez, Santiago Seratto, Wayne Wientjes</p> <p>Against: -none-</p> <p>Abstain: Rev.Dr.William Knight</p>
Approval of the Needs Assessment Minutes from October 1, 2020	<p>Wayne Wientjes made a motion to approve the October 1, 2020 Needs Assessment/CPCC Committee minutes as written. Enrique Flores seconded the motion. A vote occurred and the motion passed unanimously.</p> <p>Yea: Greg Casillas, Catherine Lemus, Enrique Flores, Loretta Holland, Gavriel Gutierrez, Santiago Seratto, Wayne Wientjes</p> <p>Against: -none-</p> <p>Abstain: Rev.Dr.William Knight</p>

OLD BUSINESS ITEMS		
ITEM A.	DISCUSSION/MOTION	ACTION
Review of Needs Assessment outcomes and data.	T. Schucker reviewed the responses so far from the Needs Assessment. There are currently 73 responses. The responses are representative of the counties in which the TGA serves. The Committee Chair discussed plans to increase participation in the survey. PC Support suggested that once subrecipients begin to open for in-person meetings with clients that a second round of palm cards be distributed for participation in the needs assessment. <i>*Document provided in packets</i>	Discussion Only. No Action.
ITEM B.	DISCUSSION/MOTION	ACTION
Review Progress and Updates of the Integrated Plan.	R. Andrew from the Recipients office announced that there no updates for the integrated plan between 9/26/2020 to 10/25/2020. <i>*Document provided in packets</i>	Discussion Only. No Action
ITEM C.	DISCUSSION/MOTION	ACTION
Review of Service Standards.	The committee discussed that Texas Department of State Health Services (DSHS) is still in the process of updating the Part B services standards. Once they are in place the committee will review the updates and make recommendations for the Planning Council to consider adopting Part B services standards as Part A as parity in service delivery.	Discussion Only. No Action
NEW BUSINESS ITEMS		
ITEM A.	DISCUSSION/MOTION	ACTION
Review Planning Council Activity Timeline.	T. Schucker reviewed the PCAT. The Committee discussed the activities on the PCAT and determined that committee is on track with the planned activities.	Discussion Only. No Action.
ITEM B.	DISCUSSION/MOTION	ACTION
Planning for New Needs Assessment.	At the committee request, Planning Council support staff developed a draft survey for the committee to review. The committee discussed the need for the survey to be in both English and Spanish.	Motion passed to approve the Needs Assessment with the inclusion of a Spanish version.

	<p>Planning Council support will work on a translated version for survey administration.</p> <p>The survey administration would begin in January of 2021. Planning Council support has been asked to request a budget modification for food and travel to be used as incentives for the needs assessment.</p> <p>The committee agreed on the question and format of the survey and is prepared to move the needs assessment forward to Executive for final approval at the November meetings.</p> <p>Enrique Flores made a motion to approve the needs assessment as presented by Planning Council support staff with the inclusion of a Spanish version. Wayne Wientjes seconded the motion. A vote occurred by roll call vote. The motion passed by unanimous vote.</p> <p>Yea: Greg Casillas, Catherine Lemus, Enrique Flores, Loretta Holland, Gavriel Gutierrez, Santiago Seratto, Wayne Wientjes Against: -none- Abstain: Rev.Dr.William Knight</p>	
Review and resolve parking lot items.	There are no parking lot items for the NA/CPCC Committee	Discussion Only. No Action.
Public Comment		
Scheduling of Next Meeting	The next meeting is scheduled for December 3, 2020	
Adjournment	10:17 am	

**Comprehensive Planning and Continuum of Care:
RedCap Survey – Integrated Plan Activities Report**

Date range: 10/28/2020 to 11/30/2020

Section 1: Aggregate data

- 4 total record

Approximate age ranges for target population	
4	13-24
3	25-44
3	35-44
3	45-54
3	55-64
3	65+

Demographics that make up target population (aggregate-4 records)	
3	Health Professionals (ie nurses, doctors)
3	Case Managers (including EIS, DIS, eligibility specialists, etc.)
4	Youth age 13-24
3	Men who have sex with men (MSM)
3	Black
3	White
3	LatinX
3	American Indian
3	Asian
3	Other Ethnicity
3	Male
3	Female
3	Transgender
3	LGBTQ++
3	Women
2	Rural Community
3	General Community
2	Homeless

What the agency/program/event addresses	
4	Stigma
3	LGBTQ++ Health
3	Transgender Health (specifically)
3	Harm Reduction (ie Needle Exchange, education)
2	Routine Testing in ED's
3	Reduce the number of people who are unaware of their status
3	Sexual Health Education (including Pre-Exposure Prophylaxis-aka PrEP, condom usage)
1	Expanding HIV testing in county jails, city detention center, etc.
3	Development/implementing outreach to encourage people to be tested or linked to medical care (HIV)
1	Other - Dental education and RW referral process to oral health

Citation: The RedCap Project

Section 2: Individual Records

Record 1: UH-Ryan White Program		
Description of agency: Administrative Agency of Ryan White Parts A and B; Recipient of funding for care for almost 4,000 of the 6,000 people living with HIV in and around the San Antonio region	Target Age: 13+	Target demographics: Health Professionals, Case Managers, Youth age 13-24, MSM, Black, White, LatinX, American Indian, Asian, Male, Female, Transgender, LGBTQ, Women, Rural community, General Community, Homeless
Event: Oral Health Screening for HIV/Ryan White Dental Referral Process; 10/28/2020, 1 - 3pm; virtual training		
Event did not provide testing		
Approximately 20 case managers and community attended		
Agency/Program/Event addresses: Stigma and Dental education and Ryan White referral process to oral health		
Challenges for the event: It was a challenge to get more people living with HIV to attend; majority of attendees were staff of agencies		
Successes: This was developed by key people who serve on the Ryan White CQM Committee and have expert knowledge in dental care and the referral process; the information is very valuable and we hope to have one tailored to clients and present at one of the local social gatherings for people living with HIV		

Record 2: San Antonio AIDS Foundation		
Description of agency: To prevent the spread of HIV and provide comprehensive services to individuals affected by HIV/AIDS.	Target Age: 13-24	Target demographics: Youth age 13-24
Agency/Program/Event addresses: Stigma, LGBTQ++, Transgender, harm reduction, routine testing in ED, Reduce number of people who are unaware of their status, sexual health education, Expanding HIV testing in county jails, city detention center, and Development/implementing outreach to encourage people to be tested or linked to medical care		
Agency provides HIV testing at colleges and nightclubs		
Challenges for the event: Not having enough funding and staff.		
Successes: Success is that we have been able to speak to youth in all the major school districts in San Antonio.		

Record 3: Stay SAAF		
Description of agency/program: Stay SAAF is a Facebook Live broadcast that is done every Monday with a variety of topics revolving around HIV/AIDS.	Target Age: 13+	Target demographics: Health Professionals, Case managers, youth age 13-24, MSM, Black, White, LatinX, American Indian, Asian, Other Ethnicity, Male, Female, Transgender, LGBTQ++, Women, Rural Community, General Community, Homeless
Agency/Program/Event addresses: Stigma, LGBTQ++, Transgender, harm reduction, routine testing in ED, Reduce number of people who are unaware of their status, sexual health education, and Development/implementing outreach to encourage people to be tested or linked to medical care		
Agency provides HIV testing at colleges and nightclubs		
Challenges for the event: Finding more funding for education.		
Successes: We receive positive feedback from viewers about our special guests sharing their experiences and stories.		

Record 4: San Antonio AIDS Foundation/Stay SAAF FB Live		
Description of agency/program: Stay SAAF is a Facebook Live broadcast that is done every Monday with a variety of topics revolving around HIV/AIDS.	Target Age: 13-44	Target demographics: Health Professionals, Case managers, youth age 13-24, MSM, Black, White, LatinX, American Indian, Asian, Other Ethnicity, Male, Female, Transgender, LGBTQ++, Women, and General Community
Agency/Program/Event addresses: Stigma, LGBTQ++, Transgender, harm reduction, Reduce number of people who are unaware of their status, sexual health education, and Development/implementing outreach to encourage people to be tested or linked to medical care		
Agency provides HIV testing at colleges and nightclubs		
Challenges for the event: Unless viewers are following us on FB they won't get the alert that we are live. They can go back and view the interviews at a later time if they wish but its a challenge to know if viewers actually do that.		
Successes: We have received positive feedback from FB viewers and community partners on the innovative use of this platform to keep all informed especially during the COVID pandemic.		